

**PUNJAB POLLUTION CONTROL BOARD,  
VATAVARAN BHAWAN, NABHA ROAD, PATIALA**

No.Estt../SA-1/FNo.888-3/2010/ 1309

Dated: 15/12/2010

**OFFICE ORDER**

In supersession of all the previous orders regarding appointment/designation of Appellate Authority/ Public information Officers and Assistant Public information officers in the Department of Punjab Pollution Control Board under the Right to information Act, 2005 and in pursuance of the directions conveyed by the Government of Punjab vide memo No. 3/110/2007/STE(5)/2475 dated 9/6/2010 in the context of letter no.1/32/2007-IR dated 14/11/2007 issued by the Government of India, Ministry of Personnel, Public Grievances & Pensions (Department of Personnel & Training ), New Delhi, designation/appointment of First Appellate Authority/Public Information officers and Assistant Public Information Officers in Punjab Pollution Control Board, is hereby, modified as under:-

1. The Environment Engineers posted in the Regional Offices of the Board will be Public Information Officers and Assistant Environmental Engineers posted in respective Regional Offices will be Assistant Public Information Officers for their areas of Jurisdiction.
2. The Senior Environmental Engineers of the respective Zonal Offices will be Public Information Officers & Nodal Officers (for respective Zonal Office) & First Appellate Authority for Regional offices working under their area of Jurisdiction.
3. Senior Environmental Engineer(HQ-II) will be the Nodal officer at Head office level. He will also be Public Information Officer for providing the information pertaining to General and Policy matters at the Head office level of the Board.
4. The Senior Scientific officer will be Public information officer & Scientific officer will be Assistant Public Information Officer for providing information relating to any scientific or Laboratory matter.
5. For Administrative section, Administrative Officer will be Public Information Officer & Assistant Administrative officer/Assistant Personnel Officer/Supdt. will be the Assistant Public Information Officer for providing information pertaining to Establishment & General (Admn) matters.
6. For Accounts Section Deputy Controller (Finance & Accounts) will be Public Information Officer & Assistant Controller (Finance & Accounts) will be Assistant Public Information Officer for providing information pertaining to Accounts matter.

7. Deputy Director (Public Relations) will be Public Information Officer for providing information pertaining to publicity & awareness matter.
8. The Chief Environmental Engineers will be the Public Information Officers of their respective areas of Jurisdiction at the Head office Level and will also be the First Appellate Authority for their respective Zonal Offices, Laboratory, General and Policy Matters.
9. Member Secretary will be the First Appellate Authority at the Head Office for technical, administrative and accounts matters related to Technical, administrative, and Accounts Sections of the Board, respectively .
10. Nodal officer will be the Central point within, the office the Board. He shall ensure that all the RTI applications /appeals received at the central point are sent to the concerned Public Information Officer/Appellate Authority on the same day.
11. Sub-Section (8) of Section 7 of the Right to Information Act, 2005 provides that where a request for information is rejected, the PIO shall, inter-alia Communicate to the person making the request, the particulars of the Appellate Authority. Public Information Officers to ensure compliance of this provision.

The orders will immediately come into force.

  
 Chairman  
 Asstt. Secy

No. A-1/RTI/2010/ 50395-429

Dated 15-12-10

A copy of the above is forwarded to the following for information and necessary action :-

1. The Member Secretary -Cum-Chief Environmental Engineer, Punjab Pollution Control Board, Patiala.
2. The Chief Environmental Engineer-1,2,3, Punjab Pollution Control Board, Patiala.
3. The Senior Environmental Engineer, Punjab Pollution Control Board, Zonal Office-I/II, Patiala/1/11 Ludhiana/Jalandhar/Amritsar/Bathinda, HO-I+II, PTA.
4. The Senior Scientific Officer, Punjab Pollution Control Board, Patiala.
5. The Additional Secretary (P&G), Punjab Pollution Control Board, SAS Nagar.
6. Environmental Engineer, Punjab Pollution Control Board, Regional Office, Patiala/Ludhiana-I/II/III/IV/Sangrur/Jalandha/Hoshiarpur/Bathinda/Amritsar/ FatehgarhSahib/ Faridkot and Mohali.
7. Deputy Director (Public Relation) Punjab Pollution Control Board, Patiala.
8. Deputy Controller (F&A), <sup>Admin. Officer,</sup> Asstt. Personal Officer/Law Officer, Punjab Pollution Control Board, Head Office, Patiala.
9. Superintendent (Gen.), Punjab Pollution Control Board, Head Office Patiala.
10. P.S. to Chairman/P.A. to Member Secretary, Punjab Pollution Control Board, Head Office Patiala.